Department of Psychology, University of Kentucky

**PSY 399: Field/Community Based Education (P/F Only)\***

**LEARNING CONTRACT (Only for sections 001, 002, Summer 010, & Winter 230)**

|  |  |  |
| --- | --- | --- |
| Semester/Session: | Year: | Credit Hours\*\*: |

|  |  |  |  |
| --- | --- | --- | --- |
| Student Name |  | Internship Site Name |  |
| Student UK ID |  | Site Supervisor’s Name |  |
| Email |  | Email\*\*\* |  |
| Phone # |  | Phone # |  |
| Faculty Sponsor’s Name |  | Internship Address |  |
| Starting Date |  | Total Number of Weeks |  |
| Ending Date |  | Average Hours per Week |  |

\*Typed \*\* 3 hours per week per 1 credit hour \*\*\*make sure it is ACCURATE

**1.Describe your responsibilities at your internship site**:

**2.List your learning objectives**:

**3.Faculty Sponsor: Please specify assignments, any other requirements such as meetings, and due dates.**

**Grading Criteria\*\*\*\***

|  |  |
| --- | --- |
| Assignments/Meetings | Due Date |
|  |  |
|  |  |
|  |  |
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|  |  |

\*\*\*\* To pass PSY 399, you must complete all assignments/meetings by their due dates in addition to completing other course requirements (below).

**-Other Course Requirements:**

* You must type the contract. The hand-written one will be rejected.
* You must upload the complete learning contract on Canvas by 5PM of the second day of class to remain in class.
* If your site supervisors want one copy, make sure to give them a copy as well.
* As you learned from the online survey, you are required to complete the end-of semester, short questionnaire to receive your final course grade. The questionnaire and its due date are posted on the course Canvas page.

**4.Signatures and Dates**:

|  |  |  |  |
| --- | --- | --- | --- |
| Faculty Signature |  | Date |  |
| Student Signature |  | Date |  |
| Site Supervisor^ Signature |  | Date |  |

^ **To the Site Supervisor**:

Thank you very much for agreeing to provide an internship opportunity to this student.

Please **confirm the number of hours** the student will spend at your organization and **verify** some of the duties that the student will be performing.

Please note that the internship coordinator and/or the faculty sponsor may contact you to inquire into the student’s internship performance. In such cases, your brief performance evaluation would be very much appreciated.

Revised 2/2025